



Responsibilities of the Board of Directors

In general, the role of a Director is to assist with carrying out the Mission, Objectives and Purposes of the Friends, in partnership with and support of the U.S. Fish and Wildlife Service.

More specifically these responsibilities include, but are not limited to:

- Attend all meetings of the Board. The Board meets monthly, 10 months of the year although cancellation is an option if workload is light. Most meetings are in person but virtual meetings may be an option when appropriate.
- Serve on at least one of the four standing committees (meet on an as-needed basis).
- Attend meetings prepared to contribute to the discussion of issues and business to be addressed at the meeting (having read the agenda and background material, and kept informed of issues that may impact the Refuge).
- Treat with respect other members of the Board and staff of the Refuge.
- Refrain from intruding on issues that are the responsibility of management.
- Promote, support and attend Friends' events, activities, and fundraisers.
- Maintain a current membership in the Friends group.
- Provide additional services to the Friends, as necessary, to ensure that the Friends continues to be well managed, financially secure, and operated in the best interests and for the benefit of our members, the Refuge, and the general public.